

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, Corsham, Wiltshire
Date: Thursday 25 September 2014
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Libby Beale (Democratic Services Officer) on 01225 718214 / elizabeth.beale@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker (Vice Chairman) – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley – Corsham Town

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>To welcome those present to the Area Board.</p>	7pm
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 24 July 2014.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 11 - 14</i>)</p> <p>To receive the following Chairman's announcements:</p> <ul style="list-style-type: none"> • Paperless working • Car parking consultation 	
<p>6 Partner Updates (<i>Pages 15 - 24</i>)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce (g) Springfield Community Campus (h) Schools (i) Young People 	
<p>7 No Cold Calling Zone Initiative</p> <p>To receive a presentation from Sue Wilkin on the No Cold Calling Zone Initiative.</p>	
<p>8 New Youth Model (<i>Pages 25 - 34</i>)</p> <p>To adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</p>	

To approve a motion that the Community Area Manager, in consultation with the Community Youth Officer and Chairman of Corsham Area Board, may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings and that this will be recorded at the next available Area Board.

9 **Community Area Transport Group (CATG) update.** *(Pages 35 - 36)*

To receive an update from the CATG following its last meeting held on 21 August and to consider any recommendations arising.

10 **Member Initiative** *(Pages 37 - 38)*

To receive a member initiative from Cllr Parker.

11 **Update from previous grants**

To receive a verbal update from David Martin, Corsham Town Council, on the grant received from the Area Board to fund a WW1 project.

12 **Community Area Grants** *(Pages 39 - 54)*

To consider the following applications to the Community Area Grants Scheme:

- Lacock Riding for the Disabled- £2,175 to purchase a new pony and associated equipment;
- Box- £864 to restore the WW1 memorial;
- Corsham Sci Fi- £979.50 to purchase new gazebos and power packs for an event for the disabled;
- Corsham Childminders- £500 to purchase storage equipment and fencing.

13 **Future Meeting Date**

The next meeting of the Corsham Area Board will take place on 20 November 2014 at Springfield Community Campus, Corsham.

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Springfield Community Campus, Corsham, Wiltshire, SN13 9DN
Date: 24 July 2014
Start Time: 7.00 pm
Finish Time: 7.45 pm

Please direct any enquiries on these minutes to:

Libby Beale (Democratic Services Officer) on 01225 718214 or
elizabeth.beale@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Area Board Members

Cllr Alan MacRae (Chairman)
Cllr Sheila Parker (Vice Chairman)
Cllr Dick Tonge and Cllr Philip Whalley

Visiting Wiltshire Councillors

Cllr Linda Packard
Cllr Dennis Drewett
Cllr Nick Watts
Cllr Laura Mayes
Cllr Tony Trotman
Cllr Pat Aves
Cllr Jane Scott OBE
Cllr John Thomson

Wiltshire Council Officers

Dave Roberts, Community Area Manager
Penny Bell, Community Engagement Officer
Sharon Smith, Senior Democratic Services Officer
Libby Beale, Democratic Services Officer
Laurie Bell, Associate Director
John Goodhall, Public Health
Frances Chinemana, Public Health and Protection

Kerri Harmer, Health Trainer
Mark Rippon, Public Protection Officer
John Rogers, Head of Systems Thinking and Customer Access

Town and Parish Councillors

Corsham Town Council – M Simpkins, Peter Pearson, Charles Fuller
Box Parish Council – Jennie Hartless, Pauline Lyons
Colerne Parish Council – Tom Hall, John Bull, Mary Harvey
Biddestone Parish Council- Tim Smith

Partners

Wiltshire Police – Nick Cooke
Wiltshire Fire & Rescue – Mike Franklin
Healthwatch- Anne Keat

Total in attendance: 120

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the Springfield Community Campus highlighting Corsham was the first Area Board to offer this service and praised it as a great opportunity for the community. The Chairman explained the Campus was in the first stage of development and encouraged all present to take a tour after the meeting, stressing the importance of as many young people visiting the building as possible. It was noted the Board meeting was the largest Wiltshire had seen in the last five years and the meeting would proceed as quickly as possible to allow people to enjoy the building.</p> <p>The membership of the Board introduced themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>David Martin and Ruth Hopkinson (Corsham Town Council) Terry O'Neil (Lacock Parish Council) Sue Stockley (Corsham Chamber of Commerce) Chloe Lintern (Young Persons' representative) Kevin Gaskin (Corsham Community Area Network)</p>
3	<p><u>Minutes</u></p> <p>Decision:</p> <p>The minutes of the meeting held on 5 June 2014 were approved as a correct record with the following amendment to the wording of Item 8g:</p> <p>'The Community Centre had now closed but all groups using the premises had been found alternative venues in the interim period before facilities were available within the new Campus' should read: 'The Community Centre had now closed but all community groups using the premises had been found alternative venues in the interim period before facilities were available within the new Campus'.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest received.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman took the opportunity to note the presence of a photographer and invite those attending to inform him if this posed any problems.</p>

	<p>The Chairman drew attention to the announcements as provided within the agenda pack which included:</p> <ul style="list-style-type: none"> • Garden Waste Collection It was highlighted there was an ongoing public consultation on garden waste which began on 1 July and would run until 1 September offering residents three proposals for changes to the service. Details of these proposals and a full update were available on page 15 of the agenda pack. • WW1 Commemorative Event It was announced there would be an event held at Tidworth Military cemetery at 10am on 30 July to mark the 100 year anniversary of the outbreak of the First World War and those present were encouraged to attend. The Chairman also encouraged attendance at a similar event at Saint Bartholomew Church on 3 Aug from 6pm. • Changes to the Electoral Registration System It was noted there would be changes to the Electoral Registration System which would require some present to re-enrol. The Chairman acknowledged some residents may have already received the details by post and referred attention to page 19 of the agenda pack for further details.
6	<p><u>Partner Updates</u></p> <p>(a) Wiltshire Police</p> <p>Sgt Nick Cooke from the Neighbourhood Policing team (NPT) drew attention to a full update available in the agenda pack and showed his enthusiasm for the coming Police move into Springfield Community Campus, adding that he would be available after the meeting to answer any questions.</p> <p>(b) Town and Parish Council Nominated Representatives</p> <p>The update provided by Corsham Town Council was noted.</p> <p>(c) Wiltshire Fire and Rescue Service</p> <p>Mike Franklin explained that consultation to consider options for the future of Wiltshire Fire and Rescue Service started on Monday 21 July and would finish on 20 October.</p> <p>Details of the consultation could be found by following the attached link below:</p>

	<p style="text-align: center;">www.wiltshire.gov.uk/strengtheningourfrs</p> <p>(d) Young Person Update</p> <p>The Chairman gave an update on behalf of Chloe Lintern.</p> <p>Chloe Lintern, the Young People’s Representative, was unable to attend the meeting and had provided a written report, a copy of which is attached to the minutes. The Chairman highlighted the forthcoming meeting of the UK Youth Parliament, of which Chloe is Deputy Member for North Wiltshire, on 25 July where five important issues for young people would be considered with one to be decided on as the campaign for the following year. The Chairman voiced his support for this ‘Make Your Mark’ initiative and the involvement of young people in politics.</p>
7	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>An update following the last meeting on 19 June was received stating a site meeting had been held between the local member and area highway representatives to discuss the junction of Grove Road and Station Road Corsham following community concern. A commitment had been made to refresh existing road marking and ensure visibility would be maintained by removing unnecessary vegetation.</p> <p>The Area Board considered the report on page 35 of the agenda and was asked to contribute from the CATG budget to fund a topographical survey of the area to assist investigating a substantial solution to the problem.</p> <p>Decision:</p> <p>Corsham Area Board approved a contribution of a maximum of £1,500 from the CATG budget to fund a topographical survey of the area.</p>
8	<p><u>Community Area Grants</u></p> <p>The following Community Area Grants were considered with the decisions recorded accordingly below:</p> <p>Decision:</p> <p>Corsham Rugby Football Club Junior Section was awarded £992 towards a total project cost of £992 to purchase new equipment.</p> <p>Decision:</p> <p>Rudloe Pre-School was awarded £1,000 towards a total project cost of £1,000 to renovate the play area and disabled access.</p>

Youth Activities

Cllr Laura Mayes thanked the Board for her invitation and introduced herself as Cabinet member for Children's Services including her responsibilities to support education and skills for children, child protection, safeguarding, adoption and the Youth Service. Cllr Mayes gave a presentation providing updates following the review of Youth Activity undertaken earlier this year.

It was explained that following the review there would be a new model for the Youth Service and the Springfield Community Campus was a fine example of this model and the benefit of a community coming together. The existing Youth Service model had been in place for over ten years and, alongside being out-dated, was expensive to run, it was necessary to make savings, be sustainable, make use of new technology and adapt to changes to family life. The Cabinet Member emphasised however the new model must retain a firm commitment to protecting vulnerable children. With regards to Springfield Community Campus, the Councillor praised this example of the new model in its involvement of young people and tailoring facilities to their needs, citing how 90% of those surveyed desired a climbing wall, prompting the construction of one.

The four proposals for a 'new model' had been considered before one was decided on:

- (i) The same service with less money;
- (ii) Paying a charity and the commissioning out of services;
- (iii) The take-over of existing services by existing staff;
- (iv) A community-led model.

It was explained that the fourth model was chosen by the Council following extensive community consultation which received the largest ever response in Wiltshire, involving many young people. 1,770 young people replied to the survey, contributing ideas, and plans were changed in recognition of these. The results of the survey also highlighted issues of importance to young people and showed they value youth work, notably access to trained and trusted adults. The Voluntary and Community sector also praised the new model and were keen to become involved.

Three key characteristics of the model were presented:

- (i) Services tailored by young people and communities;
- (ii) Trained Community Youth Officers (CYOs) to assure the quality and tailoring of services;
- (iii) Area Boards to receive funding to support these provisions.

It was also noted that: CYOs would assist community groups, Youth Advisory Groups (YAGs) would be known as Local Youth Networks (LYNs) and there would be Youth Support Workers to support the most vulnerable children.

	<p>The importance of the Springfield Community Campus having community ownership was celebrated and the need for the community to decide how to spend the budget for the campus of approximately £10,000 for the year 2014/15 and £20,000 for 2015/16.</p> <p>The Chairman invited questions and the suggestion of open days for residents of the parishes to visit Springfield Community Campus was praised. The Chairman reminded those in attendance that Springfield Community was not only for Corsham but also the surrounding area and the possibility of an electric shuttle bus between the two was mentioned. Opportunities for international exchanges for young people via Springfield Community Campus were also encouraged.</p> <p>All present were encouraged to support and become involved in Springfield Community Campus in many ways and thanks were given to all members of the Area Board, the COB (Community Operations Board), the leisure staff, Sarah Pluckrose, the Community Engagement Officer and the Communications team for their time and hard work.</p> <p>Thanks were given to Cllr Laura Mayes for the presentation.</p>
10	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Corsham Area Board will take place on 25 September 2014.</p>
11	<p><u>Introduction to Springfield Campus</u></p> <p>After the meeting, Cllr Jane Scott, OBE, the Leader of Wiltshire Council provided some context for the Campus development, citing it as a very important project for Wiltshire, noting a review in 2009 revealed the cost of maintaining services in their current condition would be £117m. A sustainable, efficient provision of essential services designed by the community was promoted and Springfield Community Campus was applauded as an example of the design of services by and for Corsham and tailored to its needs.</p> <p>The benefit of cross-fertilisation, due to service provision in one hub, was underlined alongside the vision of Springfield Community Campus at the heart of the community and one where there would be many opportunities, including meeting with councillors, the police and opportunities for work experience placements for young people. Additionally, the Springfield Community Campus would hopefully be a catalyst for more community action to deal with situations in the community, such as the aging population.</p> <p>Thanks were given to those on the COB, particularly Alan Bosley, Alan MacRae, Marcus Chapman, Sally Fletcher, Christine Reid, Pat Kelly, Steve Hammond and Area Board members. The Leader finished by expressing her anticipation for Stage 2 of the development. It was noted there would be another meeting of</p>

	<p>the COB over the next month or two so they could explain to Corsham residents how they delivered the building.</p>
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	<p>The Chairman extended an invitation for attendees to take part in a tour of Springfield Community Campus.</p>
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Update from Chloe Lintern:

Hi everyone, Sorry I couldn't make tonight but it's a rather busy week and so I've asked Alan to read this out on my behalf to update you all on what happening in UK Youth Parliament and my other ventures in Youth Democracy.

On Friday the 25th UK Youth Parliament members will meet for the biggest event of the year, the annual sitting. This is where the Members (I'm currently a deputy) across the UK come together for a weekend to plan our next consultation of the year called Make your mark and listen to key speakers. Make your mark is a national consultation in which just under half a million young people took part in last year in order to find the 5 key topics to be debated in the house of commons this year. From this one of these topics becomes the next campaign which we will campaign on in for the next year. Wiltshire has been working hard in order to get schools signed up to this consultation in order to help us reach our 7000 ballot paper target. I know in North Wiltshire we have all schools signed up apart from one in Calne and the private schools didn't seem to want to be involved as well as 10 youth groups on board. Hopefully a few more will sign up to be on board within the next few weeks for when Make your mark goes live in August 12th. In October the results of this consultation will be launched and I can update you at the Area board meeting afterwards. We have also been working hard on votes at 16 and lobbying lords to support this for when it does eventually get to the House of Lords. I was given the task of lobbying two lords and so far as I write this one lord has pledged her full support yet the other lord hasn't but hopefully should reply soon.

On a local level we have been hard working on the wording and planning of our agenda for action which is what we want to do over the next 4 years focusing on, money, bullying, the media and educational support. I'm quite excited for what we have planned over the next few years and think it will be really beneficial to young people in Wiltshire.

I have two opportunities I have experienced over the last two months at a national level as well in voicing young people and youth democracy. Model Westminster is a policy making organisation for under 25's they work alongside government. They have held one event as of yet, with another one planned for the 12th August looking at digital democracy. In September/October time they'll launch their annual competition where schools in London (for the time being) have the chance to run their own constituency for two days and compete against each other. I was lucky enough to be selected as 1 of 2 out of 35 to be a national ambassador for them meaning I'll be working closely with them to get more young people helping influence policies in the future and supporting their events.

My last updated was my most recent, and to me this is something I'm really passionate about. Student Voice is an organisation working to be an elected representative for students and their views on education. On Monday the 7th July they held their first conference in London, in which I was invited to attend; we participated in two workshops and a policy cafe which helps influence their work over the next year again. At the end of the day there was the chance to stand to become a regional national executive member, and being the outgoing person I am stood in this election. I was lucky enough to be elected as the South West National executive member for the next year meaning I represent the whole of the South West and their views on education. This is still in early stages of planning with training residential next week, but we're hoping to have representatives from each area which can feedback to me to help me out a bit. I'm really excited about all this work and hope you are as well!

Since I last updated (and was put on the spot) it's been a really jam packed couple of months and I hope that you find these updates valuable. If you have any questions or comments don't hesitate to contact me at @DMYPChloeL or pinkchloe98@live.co.uk it would be great to hear comments on how you think everything's going in terms of young people and representation.

Chairman's Announcement

Subject	Paperless Working
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Summary of announcement:

The Area Board understands concerns that using laptops and iPads at meetings makes them feel impersonal and seeks to assure those attending that it wants meetings to be impersonal, and Councillors to be accessible.

Using the devices is part of the paperless initiative designed to save public money on printing costs, which Corsham Area Board is keen to support.

Chairman's Announcement

Subject	Car Parking Consultation
Officer contact details	Catherine Dixon

Summary of announcement:

From October until mid-January there will be an online public consultation on the operation of Council owned car parks in Wiltshire.

Area Board members will be invited to workshops across Wiltshire where they will be invited to provide feedback on car parks as part of the consultation period. Dates for the consultation are to be confirmed.

Crime and Community Safety Briefing Paper Corsham Community Area Board 2014



1. Neighbourhood Policing Team (NPT).

Sgt: PS Nick Cooke

Town Centre Team

Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball
PCSO – Barry Mussard

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

Drugs – There has been an increase in the use of nitrous oxide (laughing gas, entonox) in the Corsham area. This is a substance that youngsters are inhaling. It comes in small gas canisters and looks similar to what is used in home brewing kits. They are approximately 2 inches in size, disposable and come in several colours. It gives them a sense of euphoria as it is neat Entonox – In hospital Entonox is mixed with Oxygen as a pain killer however the crucial difference here is that these canisters are pure Entonox which disperses oxygen from the blood stream giving the immediate high effect. This in turn has caused several deaths within the UK as the brain is starved of oxygen. Home visits have been made to those believed to be using and encouraging others to use the gas. At the moment it can be bought off the Internet and is not illegal. We have produced our own poster warning of the dangers of using this which have been displayed in the local parks and have also posted warnings on Facebook.

A number of youths have been stop searched for drugs due to recent intelligence, although Corsham NPT have been pro-active, nothing was found in their possession but this certainly sends out a message to other youths.

An adult male was stopped and searched and found to be in possession of cannabis, he was issued with a Cannabis Street Warning.

Non-Dwelling burglary – At the beginning of this month there was a ram-raid at the Kingsdown Golf Club whereby Offenders ripped the main doors off the entrance and forcibly ripped the safe from its fittings using a chain attached to a car. The safe contained cheque books, Accounts, receipts and £3,000 in cash. Damage to the building is estimated at £15,000. A short time later the safe was found in Biddestone with the cash missing. The vehicle used for the ram-raid (seen on the Club CCTV) was found burnt out in Swindon hours later. Enquiries continue with CID.

Outbuildings in Colerne have been broken into. Tools and small garden machinery were taken, All the buildings were secured correctly with padlocks which were smashed off.

A property in Pickwick had their window smashed and entry gained although nothing was stolen, the investigation continues.

Entry was gained to Hartham Park Quarry on Park Lane, graffiti was left on the walls and items stolen.

Criminal Damage – Two adult males have been arrested and are on bail for smashing a window at The Three Brewers.

Assault – A local youth was issued with a Local Resolution for throwing water balloons at locals, he has written a letter of apology.

Theft – An adult male has been arrested and charged for theft of approximately £45,000 worth of musical equipment from Real World Studios, Box and then sold the items on.

We have received a few reports of Catalytic converters being stolen from vehicles also number plates.

Two pedal cycles were stolen from Arnolds Mead.

A motorbike was stolen from Katherine Park and later recovered nearby, the investigation is ongoing.

We have received a report of theft of candles to the value of £60, food from the food bank and loose change from St. Patricks Church. There is CCTV footage of the adult male and we are trying to identify the suspect.

We have received a number of reports from locals in Katherine Park advising that they have had the bristles stolen from their letter boxes!

Anti-Social Behaviour – We are pleased to report that during the Summer holidays there have been very few incidents of Anti-Social behaviour. We believe that due to the hard work put in by the NPT engaging with youngsters, parents and the Splash Team before and during the holidays, has kept behaviour in check.

Information – We have a new PCSO called Alan joining us on the 22nd September. He will be working alongside Barry & Mandie covering the Villages in the Rural areas.

Corsham NPT will moving from the Police Station on Priory Street to the new Springfield Community Campus on Wednesday 10th September.

Corsham NPT have assisted at the Emergency Services Show at Hullavington.

We also attended an Emergency Services event held at Rudloe during the summer holidays.

If anyone would like information on Neighbourhood Watch, please contact Corsham NPT.

Community Engagement – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at [facebook.com/CorshamPolice](https://www.facebook.com/CorshamPolice). This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses or information and for putting out good-news stories. We also use the site to tell the community about upcoming consultations. So far over 500 people have joined the page to receive updates posted by the NPT – if you are on Facebook please join us.

EF Corsham NPT	Crime				Detections*	
	12 Months to February 2013	12 Months to February 2014	Volume Change	% Change	12 Months to February 2013	12 Months to February 2014
Victim Based Crime	513	454	-59	-11.5%	16%	12%
Domestic Burglary	30	17	-13	-43.3%	13%	0%
Non Domestic Burglary	64	60	-4	-6.3%	2%	3%
Vehicle Crime	60	54	-6	-10.0%	0%	0%
Criminal Damage & Arson	132	121	-11	-8.3%	15%	6%
Violence Against The Person	87	83	-4	-4.6%	33%	20%
ASB Incidents (YTD)	339	315	-24	-7.1%		

* Detections include both Sanction Detections and Local Resolutions

Dave Hobman
Inspector for Chippenham, Calne and Corsham

Update for Corsham Area Board

Update from	Corsham Town Council
Date of Area Board Meeting	25 September 2014

- WW1 Centenary Commemorations – The Town Council held a very successful WW1 Recruitment Office Re-enactment on 19 August, which was part-funded by a grant from the Area Board. The event took place in the Council Chamber at the Town Hall, and saw 165 new recruits, of all ages, take the King's Shilling, with 250 people actually coming along over an extremely busy four hours. BBC Points West featured the Recruitment Office on that evening's news, with reporter Will Glennon joining up.
- On Sunday 5th October and Monday 6th October, the Town Council is planning to hold an event at The Batters, where the Scots Guards practiced trench-digging in 1915, to show residents, on the Sunday, from 11am-3pm, and school groups, on the Monday, from 10am-2pm, what life in the trenches would have been like. It is hoped, in the longer-term, to actually dig out one of the original trenches.
- On Sunday 18 October, Corsham Commemorates WW1 in Concert takes place at The Corsham School. Organised by Pat Whalley of Corsham Area Heritage, this is an evening of songs, poetry and letters from the Front. Tickets are available from the TIC and cost £5 each for adults and £3 for under 15s.
- Corsham has again taken part in the South West in Bloom competition with the results being announced on 18 September. The outcome will be reported at the Area Board meeting. The presentation night for our own in-town competitions takes place on Thursday 9 October.
- The episode of The Suspicions of Mr Whicher that was filmed in Corsham earlier this year was broadcast on 14 September. We are hoping that this, along with Poldark, which is due to be shown next year, will encourage more visitors to the town.

Update for Corsham Area Board

Update from	Sue Stockley, Corsham Chamber of Commerce
Date of Area Board Meeting	25 September 2014

Headlines/Key Issues

Update on the Corsham Register of Businesses and the Corsham Business Event next spring.

- We placed a joint editorial with the Town Council in the August / September edition of Corsham and Box Matters magazine informing the local business community about the event and encouraging them to provide their details for the Register.

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- The response to the Register was disappointing: although the magazine was distributed to over 5000 addresses, only around 10 businesses have provided their details for inclusion. This means that we will have to fall back on previous data, which may not be up to date or complete.
 - Can I ask you all to encourage any local businesses you come into contact with to support both the Register and next year's event.

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- Planning continues for the event next spring. However, this is now likely to be held at Hartham Park because there will be insufficient parking at the Springfield Campus

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- Our next **networking events** are:

8 October- Coppins of Corsham

12 November- Bath Spa University at Corsham Court

Full details of these and other events can be found on our blog at:

<http://corshamchamber.wordpress.com/>

Update for Corsham Area Board

Update from	Springfield Community Campus
Date of Area Board Meeting	25 September 2014

On Thursday 24 July, Springfield Community Campus welcomed over 200 local people through the doors when the Corsham Area Board held its meeting here for the first time. Since then, the campus has continued to evolve, with the temporary gym and community rooms opening from the end of July. On Thursday 7 August, the new library and cafe opened, which was a huge success with over 2000 visitors and more than 200 new library members enrolled in the first 4 days of opening.

Key headlines:

- There is a diverse range of events and activities now happening at the campus. Next time you visit, why not pick up a programme to see what's on, or speak to any member of campus staff who will be pleased to advise you.
- The Neighbourhood Policing Team will be moving into the campus from their existing premises on Wednesday 10 September. This is an exciting way forward in partnership working and we look forward to welcoming the team to the campus.
- Wiltshire Council's adult day care services will begin to operate from the campus from October onwards.
- The registration service will move into the campus from Tuesday 9 September and will operate weekly on a Tuesday afternoon.
- Final instructor and staff training for the climbing wall is taking place with a view to making the wall available to hire very shortly. Please keep an eye out for further updates.
- The cafe is currently open Monday to Friday from 10am to 3pm, with the opening hours currently under review to potentially be extended. A range of hot and cold drinks, snacks and lunches are available. If there is anything you would like, speak to Bridget and her team who will always do their best to help you.
- There is a lot of work currently underway to the old leisure facilities, including the swimming pool and fitness suite. The temporary fitness suite is located within the new campus for the time being, with external changing rooms available located next to the temporary reception. The all weather sports pitch is also available, along with the tennis courts, sports hall and one squash court.

Springfield Community Campus was opened to the public on a temporary basis, as there is still a great deal of construction work happening both externally and internally, particularly in relation to the former leisure centre. We thank visitors for their patience whilst we operate under these temporary conditions and would encourage you to keep in touch for further news and updates.

Update for Corsham Area Board

Keep in touch via:

- Twitter: <https://twitter.com/CorshamCampus>
- Springfield Community Campus website <http://www.springfieldcampus.org.uk/>
- Our Community Matters website: <http://corsham.ourcommunitymatters.org.uk/>
- Penny Bell, Community Engagement Officer: penny.bell@wiltshire.gov.uk
01249 706613

Subject	A community-led model for youth activities
Officer contact details	Steve Milton

Introduction:

In May 2014 Cabinet agreed to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.

The community-led model will commence on 1 October 2014 and means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs. A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

Area Boards will ensure that positive activity provision is inclusive and takes into account the needs of all vulnerable groups.

Each Area Board has delegated authority, a devolved budget and its dedicated Community Youth Officer (CYO) to support the implementation of the new model in its area. The CYO will be accountable to the Area Board for the delivery of agreed local priorities and the Area Board will be the responsible body for youth activities at a local level.

Each Area Board will establish and maintain a Local Youth Network (LYN), to understand local needs and make recommendations to the Area Board on how funding for positive activities should be deployed. The LYN will be an open network of organisations in the area that have an interest or involvement in the provision of positive activities for young people. The LYN will be supported by a smaller coordination group facilitated by the Community Youth Officer.

Proposal:

To adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.

To approve a motion that the Community Area Manager, in consultation with the Community Youth Officer and Chairman of Corsham Area Board, may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings and that this will be recorded at the next available Area Board.

Leaders Guidance for Community Area Boards on Positive Activities for Young People

September 2014

1. Context

Wiltshire Council has adopted a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, the council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people. This means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs.

Definition of Positive Activities

A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

2. Legal Framework

The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area¹) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

The Equality Act 2010

Community Area Boards are required to comply with the Public Sector Equality Duty under S149 of the Equality Act 2010. Community Area Board members must consider the equality issues and impact of proposals as part of the decision-making process. This requires the council to have regard to the need to:

¹ Up to 25 years of age for young people with special educational needs and/or disabilities

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Duty is in relation to protected characteristic groups and has to be applied in the delivery of Wiltshire Council services and in the employment of its staff. The relevant protected characteristics include age, disability, gender reassignment, marital and civil partnership, pregnancy and maternity, race (including colour, and nationality, ethnic or national origins), religion and belief, sex, and sexual orientation.

Wiltshire Council Constitution

Area Boards are required operate in accordance with Wiltshire Council's Constitution. In particular, it states Area Boards will allocate their delegated funds in accordance with this guidance issued by the Leader and that they must operate in accordance with the council's budget and policy framework and in accordance with the requirements of the Constitution. Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement (Part 11) and the Code of Conduct (Part 13) and the objectives set out below.

3. Objectives

- Create, develop and maintain a sustainable Local Youth Network (LYN) as a sub group of the Area Board in accordance with attached terms of reference;
- Identify, plan and make available a broad offer of positive activities for young people in their area, taking into account the needs and views of young people, and priorities identified within the local Joint Strategic Assessment;
- Secure young people's participation and direct involvement in all stages of the decision making process about the needs, outcomes, priorities and options that form the basis of the offer;
- Identify and secure suitable, safe providers and/or projects/programmes to deliver positive activities, making the best use of local resources;
- Comply with the statutory duties outlined in section 2 and demonstrate compliance through monitoring and evaluation evidence;
- Promote the local positive activities offer effectively, in a way which maximises young people's participation and involvement;
- Promote improved partnership working between organisations and groups working with young people, and develop links with other Local Youth Networks and services for young people;
- Encourage volunteering and community involvement in the development and delivery of positive activities;
- Maintain effective communication with all members of the Local Youth Network to keep them informed and involved;
- Comply with any special requirements asked for by external/alternative funders.

4. Priorities

- Ensure that access to a broad range of safe positive activities is open to all young people regardless of their circumstances or needs;
- Ensure that young people are directly involved in the design, development, delivery and review of local provision. To include representation on the Local Youth Network and identification of needs and priorities;
- Ensure that the needs of the most vulnerable and disadvantaged young people are made a high priority;
- Ensure that the positive activities offer reflects the needs of young people and the wider community, enabling them to pursue and progress in their areas of interest.

5. Financial requirements

A budget for positive activities for young people will be allocated annually to Community Area Boards using the locally agreed Area Board Funding Formula based on the population of 13-19 year olds (using Office for National Statistics mid-year population estimates). This will ensure that funding is allocated equitably across community areas according to local needs.

The funding is revenue based and must be used for the provision of positive activities for young people, targeted at the 13-19 age range (up to 25 years of age for young people with special educational needs and/or disabilities). The funding is ring-fenced for these purposes only.

This funding is not to replace other local funding which is currently used to support services and activities for young people. Community Area Boards are required to use the positive activities for young people funding to complement and enhance other local resources, to secure an offer of positive activities which meets the needs of young people in their area.

Community Area Boards will be accountable for the budget, which will include regular financial reporting of spend and compliance with the council's budget and policy framework.

Budgets are allocated annually for use within year. Roll-over will not normally be permitted although funding that is committed to local positive activity provision but unspent at year end will be carried forward subject to the normal financial management arrangements.

6. Support

Community Area Boards and their Local Youth Networks will be able to access a wide range of support to enable them to develop and deliver a needs-led and sustainable positive activities offer for young people. This consists of technical, professional and developmental support which is set out in the '*Positive Activities Toolkit for Community Area Boards*' and includes access to a Wiltshire Council employed Community Youth Officer.

7. Administration

Administration should be kept to a minimum and shared by members of the Local Youth Network, utilising relevant expertise from the stakeholders involved. The operation of the Local Youth Network and associated support will be provided by the Community Youth Officer with assistance from the Community Area Manager / Community Engagement Officer.

8. Wiltshire Council expectations of Community Area Boards and Local Youth Networks

Monitoring and evaluation requirements:

- Put into place monitoring and evaluation arrangements with providers of positive activities to ensure good quality services and that young people's needs are being met;
- Monitor and evaluate the impact and outcomes of the overall local positive activities offer on an annual basis, to include service user feedback;
- Provide Wiltshire Council Children's Services with regular information on the activity in the area so that a database of activity across the authority can be held centrally;
- Provide a breakdown of how funds are spent;
- Provide evidence that equality impacts and due regard to the Public Sector Equality Duty have been considered as part of the decision making process;

- Provide evidence that young people have participated and been involved in decision making processes to develop the positive activities offer, and that their views have been taken into account.
- Keep a record of actions agreed in accordance with Wiltshire Council regulations; to ensure that recommendations made to the Community Area Board and the decision making process are open and transparent.
- Provide evidence that the recommendations of Local Youth Network have been taken into account.
- Share best practice with other Community Area Boards and Local Youth Networks across the county.

Policies and Procedures

Community Area Boards are required to adhere to Wiltshire Council policies and procedures. It is particularly important that Community Area Boards ensure they understand and are compliant with the equality of opportunity and safeguarding policies. Safeguarding guidance has been developed for Community Area Boards in respect of positive activities for young people and this will need to be adhered to at all times.

9. Quality and Standards Framework

Wiltshire Council has developed a quality and standards framework for positive activities for young people. Community Area Boards, its suppliers of positive activities for young people and Local Youth Networks are expected to adhere to this framework. This is included in the *'Positive Activities Toolkit for Community Area Boards'*.

10. Decision-making process

Community Area Boards will make decisions at public meetings on how funding should be deployed to ensure that decision making is open and transparent.

The decision making process must:

- Take into account recommendations, advice and guidance from the Local Youth Network;
- Evidence that young people have participated and been directly involved in the decision making process and that their needs and views have been taken into account;
- Take into account and ensure compliance with the statutory duties outlined in Section 2 of this guidance;
- Demonstrate that safeguarding and quality assurance standards have been met;
- Ensure that impact assessment will form a condition of any funding and/or procurement decision so that the effectiveness of positive activities may be monitored.

Community Area Boards should implement their decision making powers in accordance with the *'Positive Activities Toolkit for Community Area Boards'*.

11. Review

This guidance is subject to change and may be reviewed by the Leader at any time.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

CORSHAM AREA BOARD
25th September 2014

Community Area Transport Group (CATG)
Recommendations to Corsham Area Board

1. Purpose of Report

- 1.1 To provide an update on the recommendations from the CATG meeting that took place on 21st August 2014.

2. Background

- 2.1 Pickwick Residents Association has for some considerable time been lobbying Wiltshire Council to remove redundant signs along the A4 through Pickwick Corsham.
- 2.2 A site meetings have been held between the local member, area highway representatives and representatives of Pickwick Association to discuss the amount of signs at this location.
- 2.3 The initial cost estimate for the works associated with this project were presented at the CATG meeting in June, and following discussion by the group it was requested the original estimate be itemised so that activities that are considered 'Maintenance' could be identified as it was considered these should not be funded by the CATG allocation. The revised estimate was presented by Highway Officers at the recent meeting, and outlined the following costs:

Costs associated with De-cluttering (i.e. removal of redundant posts, signs) £3,700

Costs associated with General Improvements (i.e. replacing signs that are aging, but not life expired) £5,800

Costs associated with Maintenance (i.e. replacing life expired structures, resolving statutory duties) £7,000

Highway officers were able to confirm that they are able to utilise existing funding opportunities to undertake all the maintenance activities, and are also able to fund the majority of the costs associated with the activities considered General Improvements. To complete the full schedule of activities it is requested that the CATG contribute £4,300 towards the project. A commitment of £3,000 has been made towards this project from a previous years allocation, consequently a further £1,300 is required from the 2014/15. The CATG discussed this requirement and recommended that the funding be allocated.

3. **Recommendations from CATG**

- 3.1 CATG recommends that Corsham Area Board contribute a maximum of £1,300 from the CATG 2014 /15 budget to complete the full schedule of activities listed in 2.3 above.

4. **Reason for recommendation**

- 4.1 The scheme proposed above has the support of CATG,

5. **Proposal**

- 5.1 To support the recommendations from the CATG meeting of 21st August 2014 as outlined in paragraph 3.1 above.

Contact: Dave Roberts, Corsham Community Area Manager

Background Papers: CATG notes of 21st August 2014

Appendices: None



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Corsham Area Board		
Your Name	Councillor Sheila Parker		
Contact number		e-mail	sheila.parker@wiltshire.gov.uk

2. The project

Project Title/Name	Slipper exchange as part of health Fayre on 20 th November 2014
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p><i>Wiltshire Council and key partners are holding a series of health events across the county in the coming months. Corsham Community Area health event is one aspect of the delivery of this exciting and ambitious series of dates.</i></p> <p><i>As part of this event, Corsham Area Board has expressed a desire to offer a slipper exchange for people as part of an early intervention strategy to reduce the incidences of falls and trips especially amongst the elderly in our community area.</i></p> <p><i>Some key partners have already agreed that this will be a very worthwhile element of the event being held and have agreed to support it in terms of organising delivery and exchange of the slippers on the day.</i></p> <p><i>People attending this event will also have an opportunity to talk to other health related professionals about all aspects of healthy / safe living.</i></p>
Where is this project taking place?	Springfield Campus, Corsham
When will the project take place?	20 th November 2014
What evidence is there that this project/activity needs to take place/be funded by the area board?	Community Plan and recent JSA event. Early intervention schemes. Wiltshire Council business plan. Protect those who are vulnerable. Working together to solve problems locally.

How will the local community benefit?	The older people in the community who participate in the slipper exchange will directly benefit from having slippers that fit correctly thus lowering the risk of trips and falls and the need for hospital treatment. Their families, friends and relatives will benefit from not having to cope with the pressure and turmoil associated with admittance to hospital and associated stress involved.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	This issue was raised at the recent JSA event held March 2014.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	JSA priority early intervention epecially those who are vulnerable.		
What is the desired outcome/s of this project? Reduction in trips and falls associated with ill fitting slippers.			
Who will be responsible for managing this project? Corsham Area Board and it's partners			
3. Funding			
What will be the total cost of the project?	£ 1,500		
How much funding are you applying for?	£ £1,500		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Tbc		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Sheila Parker		Date: 06/09/2014	
Position in organisation: Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to	Corsham Area Board
Date of Meeting	25th September 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 4 applications seeking 20014/15 Community Area Grant Funding.

1. Lacock Riding for the Disabled – Consider awarding £2,175 towards a total cost of £4,350 to purchase a new pony and associated equipment. Conditional upon the balance of funding being in place.
2. Box War Memorial Restoration Project - Consider awarding £864 towards a total project cost of £1,729 to restore the war memorial to its former glory. Conditional upon the balance of funding being in place.
3. Corsham Sci-Fi event for the disabled – Consider awarding £979.50 towards a total project cost of £979.50 to purchase new gazebos and power packs.
4. Corsham Childminders – Consider awarding £500 towards a total project cost of £500 to purchase storage equipment and fencing.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015. [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Corsham Area Board has been allocated a 2014/2015 budget of £41,104 for community grants, digital literacy projects, area board operational funding, community area partnership core funding and area board/councillor led initiatives. In 2014 / 15 only capital funding is available for community area and digital literacy grants. There has also been a total of £5,225 returned to the budget as a result of one project not being able to secure external funding and one project under spending by £255.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.

- 1.8. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.10. New for 2014/15 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this Report	<p>Corsham Community Area Plan</p> <p>Area Board Grant Criteria and Guidance 2014/15 as approved by delegated decision</p> <p>Corsham Joint Strategic Needs Document</p>
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 3 further rounds of funding during 2014/2015. The remaining will take place on;
 - 20th November 2014
 - 21st January 2015
 - 18th March 2015

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If Corsham Area Board award grants in line with those outlined on the first page of this report they will have £24,418.03

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Lacock Riding for the Disabled	To purchase a new pony and associated equipment to enable people with disabilities to be able to participate in horse riding	£2,175

- 8.1.1. Officers recommend that members consider awarding Lacock Riding for the Disabled £2,175 towards a total project cost of £4,350 to purchase a new pony and associated equipment. Conditional upon the balance of funding being in place.
- 8.1.2. This application meets the grant criteria for 2014/2015.
- 8.1.3. This project is considered as capital by Wiltshire Council Finance Department.
- 8.1.4. This application demonstrates a link to the Community Plan and goes some way to meeting equality and diversity within the community area.
- 8.1.5. This group is a not for profit group.
- 8.1.6. This group is well respected in the area and is seen to be offering a very worthwhile project in the community area.
- 8.1.7. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.2	Box War Memorial Restoration Project	Restore the war memorial	£864

- 8.2.1. Officers recommend that members consider awarding Box War Memorial Restoration Project £864 towards a total project cost of £1,729 to restore the war memorial. Conditional upon the balance of funds being in place.
- 8.2.2. This application meets the grant criteria for 2014/15.
- 8.2.3. This project is considered as capital by Wiltshire Council Finance Department.
- 8.2.4. Wiltshire Council and Corsham Area Board have already made clear their intention to try to assist WW1 commemorations where possible and this project fits this criteria.
- 8.2.5. This group is a not for profit registered charity.
- 8.2.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.3	Corsham Sci-Fi event for people with disabilities	Purchase new gazebo's and powerpacks	£979.50

- 8.3.1 Officers recommend that members consider awarding Corsham Sci-Fi event £979.50 to purchase gazebos and powerpacks.
- 8.3.2 This application meets the grant criteria for 2014/15.
- 8.3.3 This project is considered as capital by Wiltshire Council Finance Department.
- 8.3.4 This application demonstrates a link to the Community Plan." Activities for young people"
- 8.3.5 This group is a not for profit group, and is well respected across the community area for their work. This event will be specifically for people with disabilities.
- 8.3.6 Corsham Campus is the first campus to open in Wiltshire. This project will go some way to achieving the objective of creating a thriving community hub.
- 8.3.7 If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.4	Corsham Childminders	New storage and fencing	£500

- 8.4.1 Officers recommend that members consider awarding Corsham Childminders £500 to purchase storage equipment and fencing.
- 8.4.2 This application meets the grant criteria for 2014/15.
- 8.4.3 This project is considered as capital by Wiltshire Council Finance Department.
- 8.4.4 This application demonstrates a link to the Community Plan." Activities for young people"
- 8.4.5 This group is a not for profit group.

8.4.6 If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	Appendix 1 Grant application – Lacock riding for the Disabled Appendix 2 Grant application – Box War Memorial Group Appendix 3 Grant application – Corsham Sci-Fi Appendix 4 Grant application - Corsham Childminders
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts Corsham Community Area Manager Tel: 07979318504 E-mail dave.roberts@wiltshire.gov.uk
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**Corsham Area Board
Community Area Grants September 2014**

1. Project title:

New Pony for Lacock Riding for the Disabled

2. Project summary:

Lacock RDA provides free, after school riding lessons for children with special needs. It is one of the few after school activities for special needs children in the area. We need to purchase a new pony otherwise we will have to drastically reduce the number of children who can ride during the year.

3. Electoral Division

Corsham Without and Box Hill.

4. What is the Post Code of where the project is taking place?

SN15 2PH

5. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

6. Finance: Your Organisation's Finance:

Your latest accounts:

06/2014

Total Income:

£6025.00

Total Expenditure:

£3686.00

Surplus/Deficit for the year:

£2686.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12699.00

Why can't you fund this project from your reserves:

It is vital for Lacock Riding for the Disabled to maintain adequate operating reserves for the reasons stated below: 1. We must be able to feed and care for our two ponies to ensure their health and safety are maintained and they are fit for special needs children to ride. Without adequate reserves we cannot guarantee we could do this properly. 2. We cannot control livery and feed costs that may rise suddenly in line with inflation, commodities and other rates. As of November 2013, our livery

costs increased by 60 per cent which was unexpected. We have been told that another hefty increase will be levied this year too. 3. We must be able to pay for veterinary bills and medicine should our ponies get sick. These costs cannot be predicted so we must ensure we can cover these unexpected costs. 4. Should our ponies not be able to work then we will have to rent ponies at expensive commercial rates until our ponies recover and are fit for special needs children to ride. 5. Our costs have increased in June as we now operate four ponies instead of three to ensure we serve as many children as possible. As a result, our pony rental costs have increased. We had to sell one pony and now need to purchase another. For the reasons stated above it is vital we maintain adequate operating reserves to ensure we can continue to serve disabled children and maintain our ponies so they are fit to ride.

6a. Project Finance:

Total Project cost		£4,350.00		
Total required from Area Board		£2,175.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New pony	£4,350.00	Our reserves	yes	2,175.00
Total	£4,350			£2,175

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Lacock RDA offers one of the few after school activities for special needs children in the area. We provide riding for children with disabilities to help improve their health and wellbeing, delivering real and lasting therapy that benefits mobility, coordination encourages confidence, communication and self worth whilst having fun. Without a new pony we will have to drastically reduce the number of children we can support.

9. How will you monitor this?

We recently implemented feedback forms for parents / guardians to help us monitor the benefits the children receive. My child is more independent because of her experience at LRDA. She gets a real sense of achievement from it. As a result, she is more open to suggestions and new things. - Tracy, parent

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We would do more fund raising and applying for grants from private organisations.

**Corsham Area Board
Community Area Grants September 2014**

1. Project title:

Box War Memorial Restoration Project

2. Project summary:

The Box World War One Committee, together with the Box Parish Council and the ex servicemen and women of the village aim to restore the War Memorial to its former glory as part of the community's commemoration of the First World War Centenary and the 70th anniversary of the D Day landings during the Second World War over the next four years. It is important that as the focal point for these commemorations the condition of the memorial reflects the level of respect that is due to the village's servicemen and women past and present. The planned work will include the cleaning of the plaques showing the names of the fallen and the renovation of the steps.

3. Electoral Division

Box and Colerne

4. What is the Post Code of where the project is taking place?

SN13 8DX

5. Please tell us which theme(s) your project supports:

Children & Young People
2012 Olympic Legacy
Arts, crafts and culture
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Heritage, history and architecture
Inclusion, diversity and community spirit

6. Finance: Your Organisation's Finance: We are a small community group and do not have annual accounts or it is our first year.

6a. Project Finance:

Total Project cost	£1,729.00		
Total required from Area Board	£864.00		
Expenditure (Itemised expenditure)	£1,729	Income (Itemised income)	Tick if income confirmed £864
Works to bring the war memorial back to former glory		Box Parish Council	

Total

£1,729

£864

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Everyone in the community will benefit. The restoration will ensure that the War Memorial, which is situated in a prominent position in the heart of Box, remains a focal point to both young and old alike. Each year the War Memorial is the main focal point for the Remembrance Day service where civil, religious and service communities, young and old join to pay their respects to the fallen. A local stonemason will be used to carry out the restoration.

9. How will you monitor this?

This will be monitored by the members of the community groups who attend the event and by visitors to Box.

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off requirement.

**Corsham Area Board
Community Area Grants 25th September 2014**

1. Project title:

Charity SciFi event Logistics and Feel the Force Event

2. Project summary:

Feel the Force Corsham is a new event for disabled people and their families. Profit from this year's event will be held to fund future FTF events. We need to find some extra space at the Campus for this year and will be able to use the Gazebo's in the future for FTF and Corsham SciFi. We can also use the equipment at other events such as the Corsham Town Council Fete the Trowbridge Carnival day and other outdoor events where we need cover and a rest area. We have recently gained another Dalek that will be refurbished and used at the FTF day as a tactile prop it is different that most of our Daleks and is an interesting addition for the group, this Dalek needs a new power pack to make it useable at events.

3. Electoral Division

Corsham Town

4. What is the Post Code of where the project is taking place?

SN13 9DN

5. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Economy, enterprise and jobs
Festivals, pageants, fetes and fayres
Inclusion, diversity and community spirit
Sport, play and recreation

6. Finance: We are a small community group and do not have annual accounts or it is our first year.

6a. Project Finance:

Total Project cost		£979.50		
Total required from Area Board		£979.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2x HD Gazebo	805.00	0.00		0.00
1x Dalek Power Pack	174.50	0.00		0.00
Total	£979.50			£0

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Charity SciFi have been raising the awareness of Corsham and providing events for the town for a while this new event will provide a new experience for the disabled members of the town and surrounding community. The gazebo and power pack will provide a better image of the group and advertise ourselves and Corsham Area Board at a number of events throughout the region.

9. How will you monitor this?

Due to the high profile of our group monitoring can be done by most people in the community we are often in the local papers and on the radio. I will endeavour to ensure the group keeps improving and increasing the profile of the town.

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The profit from our First FTF day will be used to fund future FTF events. We are applying for items that we expect to have at least a 5 year life span so these will be used at many future events.

**Corsham Area Board
Community Area Grants September 2014**

1. Project title:

Corsham childminders outside storage unit and fencing

2. Project summary:

We need outside storage for our toys and craft materials and to make the fencing safer for young children. We meet weekly as a childminding group to promote good practice and deliver the EYFS. Meeting as a group gives the children an experience with mixing with a number of children preparing them for school or nursery. We have been running for a couple of years but with up to 40 children attending we have had to get bigger premises. We are a non profit organisation charging £2.00 per childminder to cover the cost of hiring the hall and replenishing craft supplies and other equipment.

3. Electoral Division

Corsham Town

4. What is the Post Code of where the project is taking place?

SN13

5. Please tell us which theme(s) your project supports:

Children & Young People

6. Finance: Your Organisation's Finance:

Why can't you fund this project from your reserves?

We are a small community group and do not have annual accounts or it is our first year.

6a. Project Finance:

Total Project cost		£500.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
metal storage unit	300.00			
fencing	200.00			
Total	£500			£0

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Corsham childminders and the children they care for. We will provide weekly meetings to support childminders ensuring they are up to date with any new regulations, to give ideas and confidence to ensure we all deliver the EYFS. Our group enables the children to get used to interacting in a large group in preparation for school or nursery. To do this successfully we need outside storage for our toys and equipment.

9. How will you monitor this?

It will be monitored at our weekly meetings.

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are self funding for our weekly needs. We require a one off payment for the secure storage unit and fencing.